



January 20, 2022

Meeting Minutes

CALL TO ORDER– Chair, Carl Blowers, called the meeting to order at 9:00 AM via Zoom. This meeting was conducted virtually.

ATTENDANCE

Chemung County – Aaron Dowd; Vinnie Azzarelli; Ernie Hartman; Tom Tranter

Schuyler County – Kristin VanHorn; Carl Blowers; Fonda Chronis; Phil Barnes; Chad Hendrickson, Judy McKinney-Cherry, Jim Ryan

Steuben County –Jenn Miller; Scott VanEtten; Matt Sousa; Jamie Johnson

STC Staff – Chelsea Robertson; Victoria Ehlen; Brittany McKerlie; Maggie Costello

APPROVAL OF THE MINUTES – On a motion duly made (Johnson/Chronis) and carried, the minutes of the January 20, 2022 meeting were approved.

COMMITTEE REPORTS

- 1) **2022 Draft Calendar** – Chelsea discussed with the board a draft calendar of board meetings which would have virtual meetings 5 times a year and in person meetings 4 times a year. The Board agreed to give this a try for 2022. Further of note is that the March meeting conflicts with the scheduled DDAA meeting in DC. So, the March meeting has been moved out one week to March 24th. This is the CEDS meeting in which we talk about and approved the CEDS. Chelsea asked for board members to email her if you are unable to make the meeting.
- 2) **Appointment of Nominating Committee** – Carl Blowers, Chair was having technical issues, so Chelsea helped continue the meeting. Chelsea explained that typically the board appoints a nominating committee to nominate officers every year. Typically, that committee has been Tom Tranter, Tim O’Hearn and Jack Wheeler. Chelsea recommended since Tim has retired that we ask Fonda to fill Tim’s shoes. The Board agreed and, on a motion, duly made (Tranter / Chronis) and carried, the 2022 nominating committee will be Tom Tranter, Fonda Chronis and Jack Wheeler.
- 3) **Committee Assignments** – Chelsea asked that board members review the 2021 committee assignments and reach out to her if you would like to be on a different committee. Also, she mentioned that she intended to place Fonda on all the committees that Tim O’Hearn was one. He agreed that made sense. Formal committee assignments will be made at the annual meeting next month.

BUDGET AND PERSONNEL COMMITTEE

- a) **New Hires** – Chelsea introduced new Planner Chloe Boughton, she is a resident of Corning and came to us from Penn State. She will be filling the role that Stephanie left open when she resigned. We also have hired a new Executive Secretary Charlette Smith who is scheduled to start work next Monday. STC still has one planning position open and dependent on the energy funding that is expected we may have an additional planning position open up this summer. Chelsea mentioned she is waiting for a new batch of graduates in the spring to hire from.

AUDIT COMMITTEE

- a) **Abstract of Claims** – The audit committee reviewed abstracts totaling \$82,365.77. On a motion duly made (Tranter/Johnson) and carried, the abstracts were approved.

REGIONAL PROGRAM ACTIVITIES

- 1) **Save the Date: 2022 Regional Leadership Conference** – Chloe has been organizing the conference and it is set for March 31st at Corning Community College. This conference will be similar to our programs in years past, but will most likely be a smaller capacity. We are excited to offer almost full programming with all tracks in place except the court program, which has decided to not participate with an in person program this year. Registrations should be found in your email in coming weeks.
- 2) **2022 NADO and DDAA Washington Policy Conference** – The 2022 Washington conference will be held in Arlington from March 13-16. Agenda for the conference has not yet been posted, I will send around when it is. Board members are invited to join, just reach out and let Chelsea know if you would like to attend and travel down to DC.
- 3) **CEDS Kickoff** - This year is an update year for the CEDS update. Victoria expects to focus this year on the results from the employer and employee survey. Victoria asked board members to contact her with comments and/or suggestions on what to focus on for the CEDS update this year, so she can incorporate it. She will be sending out a list of projects and asking the counties to update them. Please be watching for that email. Also be watching for a doodle poll that will be sent out to set a date for the EDPSC meeting in early march.
- 4) **Intergovernmental Review** - The actual number is 2201 for this intergovernmental review, it was noted incorrectly in the agenda. This grant is for a performance partnership, which is EPA funding to the DEC division of water and funds many of their activities. This is \$13 million. Everyone who reviewed this Intergovernmental Review, recommended approval. So, Janet recommends the board approve this Intergovernmental Review. On a motion duly made (Tranter/VanHorn) and carried, The Intergovernmental Review is approved.

OTHER BUSINESS

- 1) One thing was added to the agenda. As a heads up, the Governor's office has asked that STC and ST8 co-sponsor a virtual State of the State address, Chelsea will be sending around the zoom meeting link when we received it. It is scheduled for Tuesday at 2pm.
- 2) **Next Board Meeting** – Annual Meeting on February 17, 2022 – In Person

ADJOURN - On a motion duly made, (Barnes/Tranter) and carried, the meeting adjourned at 9:24am

Respectively submitted,
Chelsea Robertson,
Executive Director