



**SOUTHERN TIER CENTRAL REGIONAL
PLANNING AND DEVELOPMENT BOARD**

Thursday, February 17, 2022

ANNUAL MEETING AGENDA – IN PERSON

CALL TO ORDER – Chair, Carl Blowers, called the meeting to order at 9:02 AM. This meeting was conducted in-person.

ATTENDANCE

Chemung County – Aaron Dowd; Ernie Hartman; Dawn Burlew; Kevin Meindl; P. Michael Collins; Joe Roman

Schuyler County – Kristin VanHorn; Carl Blowers; Fonda Chronis; Phil Barnes; Judy McKinney-Cherry, Jim Ryan

Steuben County – Jenn Miller; Scott VanEtten; Matt Sousa; Jamie Johnson; Joe Hauryski; Jack Wheeler; Steve Maio;

STC Staff – Chelsea Robertson; Victoria Ehlen; Brittany McKerlie; Maggie Costello; Chloe Boughton

APPROVAL OF MINUTES – On a motion duly made (Hauryski/Johnson) and carried, the minutes of the January 20, 2022 meeting were approved.

COMMITTEE REPORTS

BUDGET AND PERSONNEL COMMITTEE

- a) **Hiring** – Newly hired secretary never started. STC is now waiting on the civil service list to be approved and canvassed. This is expected to occur by early April.

Additionally, STC is sending out a planner job opening announcement this month and hopes to bring another planner on board within the next couple of months.

- b) **Appointments** – Chemung County has three appointments to make, STC is sending a

letter over to Executive Moss to recommend appointments and re-appointments.

- c) **Planning Assistance Contracts** – Many municipalities are approaching STC for help. We are doing what we can and have more new cash from PA contracts coming in than usual.

NOMINATING COMMITTEE

- a) Jack Wheeler listed the slate of officers for 2022, and on a motion duly made (VanHorn /McKinney-Cherry) and carried the officers were accepted as follows:

Chair:	Ernie Hartman
Vice Chair:	Scott VanEtten
Secretary:	Chelsea Robertson
Treasure:	Brittany McKerlie

- b) Chelsea Robertson handed out the 2022 committee assignments based on this slate of officers and mentioned that once Chemung County appoints their board members, the committee assignments will be updated accordingly.

AUDIT COMMITTEE

- a) **Abstract of Claims** - The audit committee reviewed the abstracts totaling \$14,186.87. On a motion duly made (Johnson/Maio) and carried, the abstracts were approved.

REGIONAL PROGRAM ACTIVITIES

- 1) **CEDS Update**– Victoria explained she is working on the CEDS update and has will work with Jamie Johnson and Jennifer Miller to get a final draft out to the EDPSC for review. The EDPSC will meet March 11 at 9am at STC’s offices to go over the CEDS and discuss any changes. Victoria asked the board to please reach out to her soon if they have something they would like mentioned in the CEDS, as she is drafting it now.
- 2) **2022 NADO and DDAA Washington Policy Conference** – Chelsea and Victoria will be headed to DC for the yearly ARC conference March 13th. Chelsea had forwarded around the agenda via email and said if any board member would like to join, to please let her know ASAP.
- 3) **Regional Leadership Conference** – Chloe gave a reminder that the conference will be Thursday March 31st at Corning Community College and we hope to see everyone there.
- 4) **PRESENTATION: Overlay Zones** - Chelsea gave a presentation based on work STC did in the Town of Hector Zoning. STC showed how language was created to resolve the issue of “hamlet” style zoning districts. In addition to the innovative zoning language, STC created an interactive GIS tool so Hector could see how the overlay zone would apply to their Town.

OTHER BUSINESS

- 1) Mr. Hartman asked the three County IDA directors in the room to give a highlight of what they have been working on in their Counties. Each talked about current projects and discussed solar permitting and potential PILOTS for solar projects. Johnson mentioned need for improved infrastructure to take on some of these projects.

- 2) **Next Board Meeting** – March 24, 2022 – In Person for CEDS approval

ADJOURN - On a motion duly made, (Johnson/Wheeler) and carried, the meeting adjourned at 10:00am

Respectively submitted,
Chelsea Robertson,
Executive Director