

Southern Tier Central Regional Planning & Development Board (STC)

Internship Opportunity

STC is seeking an intern to assist in completing our Brownfields Redevelopment Profiles project. STC intends to create individual profiles for each participating brownfield in an effort to make all regulations and restrictions clearer to economic development groups as well as prospective developers. The goal of this project is to create a manual containing all 20 participating brownfield sites as well as resources for funding, contacts for further information, and local laws and processes that a developer may need to know when purchasing a property.

The internship offers approximately 350 hours of work at \$15 an hour to complete tasks as detailed below. Work days, times and location are flexible. Work to be completed starting September 2021 and ending December 2021/January 2022.

Research Individual Properties

The intern will assist STC in researching each property's previous uses, possible contamination, deed restrictions, local laws, and other applicable regulations. Each final profile will contain all researched information as well as site opportunities for investors. Profiles will then be reviewed with communities, updated, and added to the guidebook. The portions of this task to be completed by the selected intern will include:

- **Determine Previous Uses and Contamination of Prioritized Sites**

Discuss each site with the community to determine previous owners and uses. If the site is registered with DEC, STC will communicate with the appropriate representative to determine any cleanup procedures and additional restrictions, if available. If contaminated, the profile will include numbers and sources for contamination.

- **Identify Existing Deed Restrictions**

Obtain any deed restrictions for each site, as applicable. Often, businesses and other property owners will place deed restrictions on a property for a variety of reasons when selling the site. Restrictions may have been placed by DEC as well. STC will speak with counties to obtain deeds for review and then consult with communities and DEC where appropriate to gain further insight.

To apply for this internship, please send a cover letter stating your interest and a resume to yterwilliger@stcplanning.org.

