



March 18, 2021

Meeting Minutes

CALL TO ORDER– Chair, Carl Blowers, called the meeting to order at 9:02 AM via teleconference, due to NYS public meeting restrictions put in place because of COVID-19.

ATTENDANCE

Chemung County – Tom Tranter; Dawn Burlew; Aaron Dowd; Vinnie Azzarelli; Ernie Hartman

Schuyler County – Kristin VanHorn; Chad Hendrickson; Carl Blowers; Judy McKinney Cherry; Phil Barnes; James Ryan

Steuben County – Heather Reynolds; Jenn Miller; Matt Sousa

STC Staff – Chelsea Robertson; Victoria Ehlen; Brittany McKerlie; Yvonne Terwilliger; Janet Thigpen; Courtney Cornell

WELCOME/INTRODUCTIONS

APPROVAL OF THE MINUTES – On a motion duly made (McKinney Cherry/VanHorn) and carried, the minutes of the January 21, 2021 meeting were approved.

COMMITTEE REPORTS

COMMITTEE MEMBER UPDATES

- a) Chelsea went over the committee assignments for 2021. A printout of the 2021 Committee Roster will be distributed to board members at the April meeting. On a motion duly made (Tranter/VanHorn) and carried, the committee assignments were approved.

NOMINATING COMMITTEE

- a) Tom Tranter listed the slate of officers for 2021, and on a motion duly made (Tranter/Barnes) and carried, the officers were accepted as follows:

Chair:	Carl Blowers
Vice Chair:	Scott VanEtten
Executive Secretary:	Chelsea Robertson
Treasurer:	Brittany McKerlie

BUDGET AND PERSONNEL COMMITTEE

- a) Carl gave an update on the audit. He said it will be moved out to April because we are still waiting on some paperwork from Steuben County.
- b) Carl noted that Brittany explained our billing process and the cost allocation plan through a ZOOM meeting with various members of the Board on Tuesday, March 16th.
- c) Carl told the Board that Tim O'Hearn and Jack Wheeler have spent time with Chemung County regarding the financial issues that were discussed at the meeting in January and it looks favorable that it should all be resolved by June. Cash flow looks good through September.

AUDIT COMMITTEE

- a) **Abstract of Claims** – The audit committee reviewed abstracts totaling \$24,739.24. On a motion duly made (Tranter/VanHorn) and carried, the abstracts were approved.

REGIONAL PROGRAM ACTIVITIES

- 1) **Approve CEDS Update for EDA** – Victoria said the committee met on Tuesday to review the semi-final draft. The committee decided after much discussion not to include the major employers list in the CEDS this year, and recommended that the Board review and adopt the changes to the draft. On a motion duly made, (Barnes/VanHorn) and carried, the CEDS Update was approved.
- 2) **Intergovernmental Reviews** – Janet Thigpen

2106 NYSDEC Division of Water SFY21-22 Performance Partnership Grant

Project Applicant: NYS Department of Environmental Conservation

Description: The grant supports DEC efforts to prevent, reduce and eliminate water pollution to both surface water and groundwater.

Federal Agency: Environmental Protection Agency

Cost: Federal: \$13,000,000.00 Applicant: \$8,000,000.00 Total: \$21,000,000.00

On a motion duly made (Barnes/Miller) and carried, the intergovernmental review was approved.

OTHER BUSINESS

- 1) **Next Board Meeting** – The next meeting will be on April 15, 2021.

ADJOURN - On a motion duly made, (Blowers/Tranter) and carried, the meeting adjourned at 9:20 a.m.

Respectively submitted,
Yvonne Terwilliger
Executive Assistant