



September 17, 2020

Meeting Minutes

CALL TO ORDER– Carl Blowers called the meeting to order at 9:00 AM via teleconference, due to NYS public meeting restrictions put in place because of COVID-19.

ATTENDANCE

Chemung County – Nicolette Wagoner, Dawn Burlew, Tom Sweet, Ernie Hartman, David Manchester, Tom Tranter, Randy Reid

Schuyler County – Carl Blowers, Tim O’Hearn, Kristin VanHorn, Phil Barnes

Steuben County – Jamie Johnson, Jenn Miller, Amy Dlugos, Scott VanEtten, Jack Wheeler

STC Staff – Chelsea Robertson, Yvonne Terwilliger, Janet Thigpen, Stephanie Yezzi, Victoria Ehlen

APPROVAL OF THE MINUTES – On a motion duly made (Johnson/Burlew) and carried, the minutes of the August 20, 2020 meeting were approved.

COMMITTEE REPORTS

BUDGET AND PERSONNEL COMMITTEE - Mr. Blowers told the board the budget and personnel committee will meet either in the Conference Room or via ZOOM on November 5th to review the budget for 2021. They will present the budget to the Board for approval at the next board meeting in November. There was discussion about Chemung County and their financial obligations to STC. Also, it was suggested to the board that STC join Steuben County in their retirement incentive program. There may be one or two individuals from STC who would be interested in, and eligible for, the retirement incentive. On a motion duly made (VanEtten/Hartman) and carried, the Board agreed to offer STC employees the same package that Steuben County offers.

AUDIT COMMITTEE

- 1) **Abstract of Claims** – The audit committee reviewed abstracts totaling \$12,289.70. On a motion duly made (Tranter/Johnson) and carried, the abstracts were approved.

REGIONAL PROGRAM ACTIVITIES

- 1) **Board Approval of the ARC Applications Review and Ratings** – Victoria Ehlen
Presented the list of projects to the Board that have been received and rated as follows:

APPALACHIAN REGIONAL COMMISSION

Fiscal Year 2021

SOUTHERN TIER CENTRAL REGIONAL PLANNING AND DEVELOPMENT BOARD

September 17, 2020

Applicant	Project	Description	ARC \$ Request	Score
Southern Tier Library Service	Workforce Infrastructure & Training Initiative through Southern Tier Public Libraries	STLS will work with 23 public libraries to expand public computing infrastructure and work with CSS Workforce NY to expand learning and workforce development opportunities.	\$150,000	91
Chemung County Sewer District	WWTP Consolidation and Conveyances Project (engineering)	Final engineering will include environmental, archeological, and geotechnical studies/surveys of the selected alignment, development of engineering drawings and specifications of the selected alignment, and regulatory permitting of the alignment.	\$150,000	90
Village of Addison	Water System Improvements	To provide improved water quality, secure water supply, and improved fire suppression in the central business district and residential neighborhoods in the Village of Addison.	\$150,000	88
Schuyler County Partnership for Economic Development (SCOPED) *	COVID Recovery Working Capital Loan Program	The project will provide SCOPED with funding to operate a zero interest, short term, non-revolving loan fund with Zero to minimal fees for businesses affected by the loss of business revenue due to the COVID PAUSE in 2020.	\$192,500	87
Pro-Action of Steuben & Yates	Child & Youth Extended Learning Program Sites	Prepare one new and improve two existing sites to be optimal spaces for remote learning in response to COVID 19, as well as extended learning and positive youth development services provided in Out of School-Time (OST) programs serving school-aged children and youth.	\$50,000	86
Southern Tier Central	Implementing a Covid-19 Recovery Strategy	The project will work to strategically implement portions of the created EDA recovery strategy via direct training and assistance to both government (municipalities and Counties) and small businesses (through the existing Chambers of Commerce).	\$144,000	84

Corning Community College	STEAM Flexible Instruction and Support Project	The STEAM flexible Instruction and Support program will provide SUNY CCC with technology tools needed for flexible instruction and increased support for students in STEAM career and transfer programs.	\$80,096	81
Gaffer District	Shop Local Online Marketplace	Establish a no-cost to business online platform that supports and encourages entrepreneurial success by allowing local businesses to remain competitive during economic disruption.	\$75,000	81
Total			\$991,596	
STC's Request of ARC \$ for Projects FY 2021			\$991,596	

Victoria suggested that the order of scoring be changed so that the Gaffer District ranks ahead of Corning Community College and STC is ranked last. On a motion duly made, (Barnes/Wagoner), and carried, the 2021 ARC Applications were approved for submission to NYS and ARC.

2) Intergovernmental Reviews – Janet Thigpen

2015 Village of Addison Water System Improvements Project

Project Applicant: Village of Addison

Description: The Village of Addison is proposing improvements to its existing public water system to address NYSDOH comments related to water quality, water supply security, and fire suppression capacity. Improvements will include a new potable water storage tank, replacement of undersized mains, construction of new mains to loop dead-ends and provide redundant stream crossings, hydrant replacements, and installation of motor control equipment at the existing Village wells.

Federal Agency: Environmental Protection Agency

Cost: Not listed

2016 FFY 2021 Clean Water State Revolving Fund Capitalization Grant

Project Applicant: NYS Department of Environmental Conservation

Description: This CWSRF grant provides interest-free or low-interest rate financing and grants to support a variety of eligible water quality improvement projects, including point source projects, nonpoint source projects and national estuary projects.

Federal Agency: Environmental Protection Agency

Cost: Federal: \$200,000,000.00 State: \$40,000,000.00 TOTAL: \$240,000,000.00

2018 ERP Sustainability Initiative for the NYS Winery Sector project

Project Applicant: Rochester Institute of Technology

Description: This project will launch an initiative for NYS wineries to increase the adoption of pollution prevention (P2) practices and measurably improve the environmental footprint of this sector. Key tasks for this project include data collection: comprehensive outreach efforts, including development and distribution of a sustainability workbook and self-assessment checklist to the wineries in Western and

Central New York, along with presentations at trade association events; and five on-site technical assistance projects.

Federal Agency: Environmental Protection Agency

Cost: Federal: \$174,946.00 Applicant: \$13,277.00 State: \$108,287.00

TOTAL: \$296,510.00

2019 FY 19-20 New York State Clean Diesel Grant Program

Project Applicant: NYS Department of Environmental Conservation

Description: FFY 2020 funding will be combined with previously awarded FFY 2019 SCDGP funding and will be used to replace eligible diesel-powered drayage trucks which transport cargo or cargo containers over a short distance in the shipping industry.

Federal Agency: Environmental Protection Agency

Cost: Federal: \$588,164.00 Applicant: \$1,411,593.00 TOTAL: \$1,999,757.00

On a motion duly made (VanEtten/VanHorn) and carried, the intergovernmental reviews were approved.

OTHER BUSINESS

- 1) **Southern Tier Economic Recovery Plan** – Kristin VanHorn recognized Chelsea and her team for all the hard work they put in in this past week and over the weekend writing the Southern Tier Economic Recovery Plan. They did a great job!
- 2) **Next Board Meeting** – The next meeting will be on October 15, 2020.

ADJOURN - On a motion duly made, (Tranter/Johnson) and carried, the meeting adjourned at 9:22 a.m.

Respectively submitted,
Yvonne Terwilliger
Executive Assistant