



# Southern Tier Central Regional Planning and Development Board

## Committees

Serving Chemung, Schuyler, and Steuben Counties

January 2020

# Board of Directors

Chair, **Carl Blowers**, Chair, Schuyler County Legislature

Vice Chair, **David Manchester**, Chair, Chemung County Legislature

**Philip Barnes**, Schuyler County Legislator

**John Buckley**, Municipal Elected Official (represented by Heather Reynolds)

**Dawn Burlew**, Elected Official

**P. Michael Collins**, Manager, City of Elmira

**Amy Dlugos**, Steuben County Planning

**Ernest Hartman**, Labor Representative

**Chad Hendrickson**, Environmental Representative

**Joe Hauryski**, Agricultural Representative

**James Johnson**, Commerce /Business Representative

**Steven Maio**, Steuben County Legislator

**David Manchester**, Chair, Chemung County Legislature

**Judy McKinney Cherry** – Member At-Large

**Jenn Miller**, City of Corning Representative

**Robert Nichols**, Steuben County Legislator

**Timothy O’Hearn**, Schuyler County Administrator

**Randy Reid**, Small Business Representative

**Joe Roman**, Chemung County Member At-Large

**James Ryan**, Elected Official

**G. Thomas Tranter, Jr.**, Industrial Representative

**Scott VanEtten**, Chair, Steuben County Legislature

**Kristin VanHorn**, Schuyler County Planning

**Nicolette Wagoner**, Chemung County Planning

**Jack Wheeler**, Steuben County Manager

## STC Staff

**Chelsea Robertson**, Executive Director

**Courtney Cornell**, GIS Analyst

**Maggie Costello**, Planner

**Victoria A. Ehlen**, Economic Development Coordinator

**Yvonne M. Terwilliger**, Executive Assistant

**Janet L. Thigpen, CFM**, Flood Mitigation Specialist

**Timothy J. Tostanoski**, Technology Coordinator

**Stephanie Yezzi, CFM**, Planner

**STANDING COMMITTEES**

Executive Committee

Audit

Budget and Personnel

**ADVISORY COMMITTEES**

Regional Human Services Committee

County Human Services Committee

Economic Development Policy and Strategy Committee

Regional Leadership Conference Committee

I86 Highway Advisory Committee

**SPECIAL BOARD APPOINTMENTS**

Elmira-Chemung Transportation Council

Regional Economic Development and Energy Corporation

Schuyler-Steuben Transportation Committee

Schuyler-Steuben Transportation Committee, Bike/Ped Subcommittee

## EXECUTIVE COMMITTEE

TYPE OF COMMITTEE: Standing

PURPOSE: The Executive Committee shall be responsible for acting for the Board in the interim between regular Board meetings. Its authority shall be limited to that granted by the Board, which includes, unless otherwise specified by the Board, carrying out the policies of the Board, reviewing personnel issues and changes, taking action on monthly financial statements and vouchers, and executing contracts. The Executive Committee will report all of its activities to the Board at the next regular Board meeting. Minutes of the Executive Committee shall be kept and shall be open to inspection by any Board member and shall be considered a matter of public record. (Taken from STC By-Laws)

BOARD APPOINTMENTS: As stipulated by the By-Laws, the membership of the executive committee shall include the chair, Carl Blowers; vice chair, Tom Sweet; regional low income/minority representative, Randy Reid; and one (1) additional voting representative from each County.

Additional membership shall include:

Chemung County: G. Thomas Tranter, Jr.  
Schuyler County: Timothy O'Hearn  
Steuben County: Jack Wheeler

Chair: Chair of the Board shall serve as the chair of the executive committee.

MEETING DATE: As required

MEETING TIME: No specific time established

MEETING PLACE: Normally in the STC office

## AUDIT COMMITTEE

TYPE OF COMMITTEE: Standing

PURPOSE: To review, sign, and recommend to the Board for approval all financial claims and vouchers, which after approval of the Board are forwarded for processing and payment by the Steuben County Treasurer's Office. Also, to review the annual or any other audit reports submitted to or prepared by STC.

Chair: G. Thomas Tranter, Jr.

Vice Chair: Scott Van Etten

BOARD APPOINTMENTS: Timothy O'Hearn; G. Thomas Tranter; Scott Van Etten

MEETING DATE: As needed

MEETING TIME: Audit committee meets as needed. May be asked to review vouchers and abstracts between board meetings.

MEETING PLACE: STC office

## BUDGET AND PERSONNEL COMMITTEE

TYPE OF COMMITTEE: Standing

PURPOSE: To provide advice and assistance in the preparation of the annual fiscal budget of STC. To review and recommend any subsequent changes, amendments, or additions to the annual budget. To review and recommend any amendments, changes, or additions to the Personnel Policies previously adopted by the Board of STC.

Chair: Carl Blowers

Vice Chair: David Manchester

Second Vice Chair: Joe J. Hauryski

### BOARD APPOINTMENTS:

Philip Barnes

Joe Roman

David Manchester

Carl Blowers

Joe J. Hauryski

Steven Maio

Robert Nichols

Timothy O'Hearn

Scott VanEtten

Jack Wheeler

Nicolette Wagoner

Tom Sweet

MEETING DATE: Third Thursday

MEETING TIME: One half hour prior to the Board meeting

MEETING PLACE: Where STC Board meeting is held.

## REGIONAL HUMAN SERVICES COMMITTEE

TYPE OF COMMITTEE: Advisory

### PURPOSE:

1. Serve in an advisory capacity to Southern Tier Central Regional Planning and Development Board on matters dealing with human services.
2. Serve as a clearinghouse and review structure for human service activities and proposals affecting the three individual counties and the region.
3. Review consultants' and staff's findings and recommendations. Work towards an integrated regional human service delivery system.
4. Review and make recommendations regarding staff's activities.
5. Review and rate applications for Appalachian Regional Commission funding. The Regional Human Services Committee will prepare a priority list for proposed human services projects to be consolidated with the list developed by the Board's Economic Development Policy Committee for proposed economic development projects.

BOARD APPOINTMENTS: Three, one from each county.

Chair: Amy Dlugos

Other Members: Three representatives from each of the County Human Services Committees are selected by each respective County Human Services Committee.

### Committee Members:

David Andriene  
Bill Brodinski  
Bill Caudill  
Michael Hartney  
Barbara Hubbell  
Debbie MacDonald  
Jen Miller  
Mark Rondinaro  
Laura Rossman

MEETING DATE: Tuesday before the third Thursday of each month

MEETING TIME: 9:30 am

MEETING PLACE: STC Conference Room

## COUNTY HUMAN SERVICES COMMITTEES

TYPE OF COMMITTEE: Advisory

**PURPOSE:**

1. Assist in needs assessment, utilizing the results of surveys and all other pertinent data made available to the committee.
2. Assist in the coordination of human services planning and priority setting.
3. Review and comment on human services proposals affecting the County.
4. Act as human services resource and advisor to Southern Tier Central Regional Planning and Development Board through the STC staff and the Regional Human Services Committee.
5. Act as a human services information clearinghouse. Participate in the gathering and dissemination of information among county government, agencies, and the public to assist in meeting human service needs.

<b><u>CHEMUNG COUNTY</u></b> <b>Chair: Peter Buzzetti</b>	<b><u>SCHUYLER COUNTY</u></b> <b>Chair: Mark Rondinaro</b>	<b><u>STEUBEN COUNTY</u></b> <b>Chair: Bill Caudill</b>
<p><u>County Appointed Members:</u>                      David Andreine                      Robert Briggs                      Bill Brodinski                      Peter Buzzetti                      Wanda Carl                      Andrew Fagan                      Robert Harris                      Brian Hart                      Barbara Hubbell                      Michele Johnson                      Vincent Moschetti                      Chuck Norcera (Linda Couchon)                      Daniel Porter                      Kim Salisbury (Cindy Mastrantonio)                      Nicolette Wagoner</p> <p><u>Non-appointed attendees:</u>                      Belinda Hoad, HIS                      Michelle Cinque-Guarglia, Bath UAMC                      Keturah Cappadonia, Libraries                      Kitty Ravert, AFFCNY                      Michael Youmans, Administrator</p>	<p><u>Committee Members:</u>                      Holly Baker                      Wanda Carl                      Michelle Cinque-Guarglia                      Jen Edger                      Jerine Faber                      Jeannette Frank                      JoAnn Fratarcangelo                      Kathy Gehl                      Michael Hartney                      Belinda Hoad                      Sue Larson                      Adam Lawton                      Debbie MacDonald                      Adrienne Minichello                      Daniel Porter                      Kitty Ravert                      Mark Rondinaro (appointed)                      Laura Rossman                      Tracy Savard                      Lisa Schilling                      Mel Schroeder                      Danielle Tilden                      Shawn Turbidy                      Kristin VanHorn                      Meghan Walker</p>	<p><u>County Appointed Members:</u>                      Patty Baroodly                      Wanda Carl (Jackie Slayton)                      Bill Caudill                      Henry Chapman                      Amy Dlugos (Matt Sousa)                      Carol Feratella                      Theresa McKinley                      Daniel Porter                      Laura Rossman                      Amey Rusak (Matthew Bull)                      Teresa Stever                      Christine Towner                      Lorelei Wagner</p> <p><u>Non-appointed Members:</u>                      Keturah Cappadonia                      Chris De Socio                      Belinda Hoad</p>
<p>MEETING DATE: Bi-monthly, Second Monday of the month</p> <p>MEETING TIME: 12:00 Noon</p> <p>MEETING PLACE: Chemung County Nursing Center, Elmira</p>	<p>MEETING DATE: Bi-monthly, Second Wednesday of the month</p> <p>MEETING TIME: 2:00 pm</p> <p>MEETING PLACE: Human Services Complex, Montour Falls</p>	<p>MEETING DATE: Bi-monthly, Second Friday of the month</p> <p>MEETING TIME: 10:30 am</p> <p>MEETING PLACE: New County Annex Bldg., Bath</p>



## **ECONOMIC DEVELOPMENT POLICY AND STRATEGY COMMITTEE**

TYPE OF COMMITTEE: Advisory

PURPOSE: The Economic Development Policy and Strategy Committee serves in a general advisory capacity to the Board and provides technical input on all matters relating to economic development. Specific responsibilities include:

1. Reviewing and establishing priorities for all ARC and EDA projects and to assist in the assembly of appropriate project packages.
2. Assisting in the review and establishment of priorities on other economic development project applications which involve this Agency.
3. Formulating appropriate work program activities for all economic development programs where this Agency receives administrative grants.
4. Aiding in the review of major economic proposals submitted to this Agency under the Intergovernmental Review process.
5. Provides input into and review of the Region's Comprehensive Economic Development Strategy (CEDS) and other such economic development policy documents developed by this Agency or submitted to this Agency for review. Develops, revises and monitors the CEDS on an ongoing basis. The Strategy Committee represents the main economic interests of the region and must include representation of the private sector as a majority of its membership. Is designated by the Board and is responsible for developing, revising, or replacing the CEDS. Additional representation will include public officials, community leaders, and representatives of workforce development boards, minority and labor groups, and private individuals.
6. Providing an exchange of information to ensure that the Board is acquainted with related economic activity programs, activities, and projects within the region.

Chair: James Johnson

### **BOARD APPOINTMENTS:**

Chad Hendrickson, Environmental Representative  
Carl Blowers, private sector  
Ernest Hartman, labor representative  
Timothy O'Hearn, public official  
Robert Nichols, private sector  
Randy Reid, private Sector  
Jennifer Miller, public official  
David Manchester, public official  
Tom Tranter, private sector  
Jack Wheeler, public official  
Tom Sweet, public official

OTHER APPOINTMENTS:

County Economic Development Agencies Joseph Roman, Chemung, STEG  
Judy McKinney Cherry, Schuyler - SCOPED  
James Johnson, Steuben IDA  
James Griffin, Hornell IDA

County Planning Departments Nicolette Wagoner, Chemung  
Kristin VanHorn, Schuyler  
Amy Dlugos, Steuben

CSS Workforce Development Daniel Porter

Local Government Bill Boland, City of Corning Elected Official  
Mark Rondinaro, Town of Redding

REDEC George Miner

Three Rivers Betsey Hale

Corning Community College Dr. William Mullaney

MEETING DATE: As needed

MEETING TIME: varies

MEETING PLACE: STC office

## **REGIONAL LEADERSHIP CONFERENCE COMMITTEE**

TYPE OF COMMITTEE: Advisory

PURPOSE: Provides policy and program guidance in the areas of community development, local government assistance, and leadership training. The committee monitors and prioritizes regional issues and trends and assists with the development of training opportunities for local government officials, including the annual Regional Leadership Conference.

Board Appointment: Nicolette Wagoner

Committee Members: Maggie Costello  
Thomas McGarry  
Amy Monachino  
Marvin Rethmel  
Matt Sousa  
Vince Spagnoletti  
Nicolette Wagoner  
Stephanie Yezzi  
Tammie Nelson

MEETING DATE: Third Wednesday of each month between September and May

MEETING TIME: 1:30 pm

MEETING PLACE: STC office

## STATEWIDE I 86 COALITION (members in STC Region)

TYPE OF COMMITTEE: Advisory

### PURPOSE:

1. To promote legislation at the state and federal levels that will fund the improvements necessary to complete the interstate designation of Route 17 to I86.
2. To coordinate with other organizations in the effort to achieve interstate designation. Work with the Appalachia Thruway Association in Pennsylvania to support interstate designation for Route 15 to I-99.

### BOARD APPOINTMENTS:

Joe Roman  
David Manchester  
Thomas Tranter

### OTHER APPOINTMENTS:

Dave Dalrymple  
Dave Erwin  
Charles Franzese  
James Johnson  
Kevin Keeley  
Brian Kelly  
George Miner  
Nicolette Wagoner  
William Piatt  
Randy Reid  
Owen Shevlin  
Thomas Stephens

### LEGISLATIVE CAUCUS

Kirsten Gillibrand, U.S. Senator  
Thomas O'Mara, NYS Senator  
Philip Palmesano, NYS Member of Assembly  
Thomas Reed, Member of Congress  
Charles Schumer, U.S. Senator

MEETING DATE: Twice a year, or as needed  
MEETING TIME: Noon – 2:00 pm  
MEETING PLACE: Local Restaurants, rotated among STE, STC and STW

## **OTHER BOARD APPOINTMENTS**

Southern Tier Central Regional Planning and Development Board is asked to appoint Board or staff representatives to other boards, committees, and organizations within the region and within the state. The following is a list of those organizations to which STC has appointed Board members to serve:

### **NAME OF COMMITTEE: ELMIRA-CHEMUNG TRANSPORTATION COUNCIL (ECTC)**

Board Appointment: Chelsea Robertson  
Meeting Date: As required  
Meeting Time: 10:00 am  
Meeting Place: County Offices

### **NAME OF CORPORATION: REGIONAL ECONOMIC DEVELOPMENT AND ENERGY CORPORATION (REDEC)**

Board Appointments: Jamie Johnson  
Meeting Date: Third Tuesday of each month  
Meeting Time: 12 Noon  
Meeting Place: REDEC Office

### **NAME OF COMMITTEE: SCHUYLER - STEUBEN TRANSPORTATION COMMITTEE**

Board Appointment: Amy Dlugos  
Meeting Date: Every other month  
Meeting Time: 1:00 to 3:00 pm  
Meeting Place: STC office

### **NAME OF COMMITTEE: SCHUYLER - STEUBEN TRANSPORTATION COMMITTEE, BIKE/PED SUBCOMMITTEE**

Board Appointments: Nicolette Wagoner  
Meeting Date: Every other month  
Meeting Time: 10:00 am to noon  
Meeting Place: STC office or SCOPED, Watkins Glen