



**September 26, 2019**

**Meeting Minutes**

**CALL TO ORDER**– Chair Dennis Fagan called the meeting to order at 9:00 AM in the STC conference room.

**ATTENDANCE**

**Chemung County** – Nicolette Wagoner; David Manchester; Tom Sweet; Ernie Hartman

**Schuyler County** – Kristin VanHorn; Dennis Fagan; Phil Barnes; Tim O’Hearn; Chad Hendrickson

**Steuben County** – Heather Reynolds; Jenn Miller; Steve Maio; Bob Nichols; Joe Hauryski; Jamie Johnson; Amy Dlugos

**STC Staff** – Chelsea Robertson; Victoria Ehlen; Brittany McKerlie; Stephanie Yezzi; Yvonne Terwilliger; Courtney Cornell

**APPROVAL OF THE MINUTES** – On a motion duly made (Maio/Wagoner) and carried, the minutes of the July 18, 2019 meeting were approved.

**COMMITTEE REPORTS**

**BUDGET AND PERSONNEL COMMITTEE**

- a) Dennis Fagan gave the update on the new short term disability policy. It will provide more benefits for the staff, including new hires, and we have changed firms to Standard Security at the same cost.
- b) We updated the retiree health insurance benefit so that we’re now fully consistent with Steuben County’s policy. The written document remains the same, the only change will be how we’re implementing things.
- c) There was discussion about the website and server. We are in the process of negotiating a contract with Mark Rubin Associates to refresh our website for \$15,000. Server alternatives are being evaluated.

**AUDIT COMMITTEE**

- a) **Abstract of Claims** – The audit committee reviewed abstracts totaling \$16,201.71. On a motion duly made (Barnes/Hauryski) and carried, the abstracts were approved.

**REGIONAL PROGRAM ACTIVITIES**

Victoria Ehlen presented the list of projects to the Board that have been received and rated as follows:

APPALACHIAN REGIONAL COMMISSION

Fiscal Year 2020

SOUTHERN TIER CENTRAL REGIONAL PLANNING AND DEVELOPMENT BOARD

September 26, 2019

Number	Project Name: Description	Score	Project ARC Amount	Match	Total Project Cost	Project Sponsor
2001	Steuben Health Center: Use ARC funding to equip and furnish a comprehensive health center in the central Steuben County, NY area.	78	\$150,000	\$151,009	\$301,009	Finger Lakes Community Health
2002	Board Training and Development Project: Establish a pipeline for career development through board service; train potential board members in best non-profit board practices, simultaneously bring best practices of the for-profit workforce to the non-profit sector through new board members.	89	\$20,000	\$20,000	\$40,000	Southern Tier Central Regional Planning & Development Board
2003	Bridge to Employment: The Bridge Work-Based Learning Program at Watkins Glen, Odessa-Montour, and Bradford Central School Districts will forge a relationship between employers and the schools and create a talent pipeline of work-ready graduates. Through a sequenced approach extending from 9th-12th grade students will discover, investigate, and immerse themselves in authentic career-related experiences that will build skills needed to succeed and thrive in the 21st century workforce	99	\$103,000	\$103,000	\$206,000	Watkins Glen Central School District
2004	STEM Center: Renovate an existing 14,742 sf horse stable into a NASA-inspired, interactive classroom space for Regional STEM education. The proposed project would allow the applicant to significantly expand educational opportunities.	66	\$149,989	\$150,011	\$300,000	Wings of Eagles Discovery Center

Number	Project Name Descriptions	Score	Project ARC Amount	Match	Total Project Cost	Project Sponsor
2005	STEAM Design Lab: The STEAM DCP will transform STEAM learning with workforce-relevant equipment for projects that integrate technology and design skills at all educational levels. Faculty, student, employer, and community engagement in STEAM skills and competencies aligned with industry needs is the focus of this coordinated approach to engagement, education, and skills training.	93	\$150,000	\$150,000	\$300,000	Corning Community College
2006	Downtown Wastewater System: Design and construct a wastewater collection system to service storefront, commercial and light industrial properties located in the center of the hamlet of Prattsburgh. The project will also design and construct, connections and improvements to the wastewater treatment plant serving the Prattsburgh school district.	100	\$200,000	\$871,000	\$1,071,000	Town of Prattsburgh, NY
2007	Brownfield Site Profiles: Promote reuse and revitalization of the region's brownfield sites by researching existing land use regulations, deed restriction, and other land restrictions for each site, STC will provide economic development groups with a wealth of information that can be leverage in promoting the area's prime sites.	96	\$40,000	\$60,000	\$100,000	Southern Tier Central Regional Planning & Development Board
<b>Total</b>			<b>\$812,989</b>	<b>\$1,505,020</b>	<b>\$2,318,009</b>	
<b>STC's Request of ARC</b>			<b>\$812,989</b>	<b>\$1,505,020</b>	<b>\$2,318,009</b>	
<b>Total Recommended ARC \$ for Projects FY 2019</b>			<b>\$812,989</b>			

On a motion duly made (O'Hearn/Johnson), and carried, the 2020 ARC Applications were approved for submission to NYS and ARC.

**OTHER BUSINESS**

**1. Next Board Meeting** – The next meeting will be on October 17, 2019

**ADJOURN** – on a motion duly made (Barnes/Hauryski) and carried, the meeting adjourned at 9:32 AM.

Respectfully submitted,  
Yvonne Terwilliger  
Executive Assistant