



January 17, 2019

Meeting Minutes

CALL TO ORDER– Chelsea Robertson called the meeting to order at 9:00 AM in the STC conference room.

ATTENDANCE

Chemung County – Nicolette Wagoner; Tom Sweet; David Manchester

Schuyler County – Kristin VanHorn; Dennis Fagan; Tim O’Hearn; Chad Hendrickson

Steuben County – Amy Dlugos; Joe Hauryski; Jack Wheeler

STC Staff – Stephanie Yezzi; Brittany McKerlie; Chelsea Robertson; Victoria Ehlen; Yvonne Terwilliger, Maggie Costello

INTRODUCTIONS - The following new Board members were welcomed and introduced: David Manchester from Chemung County and Chad Hendrickson from Schuyler County

APPROVAL OF THE MINUTES – Due to the lack of a quorum the Board was not able to vote to approve the minutes from the previous meeting on November 19, 2018.

COMMITTEE REPORTS

AUDIT COMMITTEE

Abstract of Claims – Due to the lack of a quorum the Board was not able to vote to review and approve the abstracts.

BUDGET AND PERSONNEL COMMITTEE

Chelsea spoke about our new Board members for 2019. From Chemung County we will have Chris Moss, Dave Manchester, and P. Michael Collins. It is expected that Chemung County will appoint another person soon to replace Ted Bennett. From Schuyler County our new Board members will be Chad Hendrickson and James Ryan.

January is an organizational meeting and February is our annual meeting where we have a Nominating Committee which will nominate our officers. Tim O’Hearn is the committee chairman. We will also set the committees in February. Chelsea handed out a list of committees to the members. We need representation from Chemung County on the Budget and Personnel Committee. The Executive Committee meets on an as needed basis and Chris Moss will be on that committee since he is the Vice Chair of the Board. The Audit Committee is full and has three members. We have a number of advisory committees. There was discussion to see if the I-86 committee will still be needed. Chelsea asked the board members to get back to her by February 7th with their choice of which committees they would like to be on.

Joe Hauryski reported that Chelsea has been completing performance appraisal reviews with STC personnel and updating the personnel policies for STC. She expects the personnel policy updates will be completed by May. Her goal is to come into compliance with state standards by getting the workplace violence and sexual harassment policies entered into STC's Personnel Policy.

REGIONAL PROGRAM ACTIVITIES

- 1. Painted Post Update** – Stephanie Yezzi explained that we are the contracted planner for Painted Post and we perform a monthly review of the applications that they get in. We just completed the NYSERDA Project with the Village of Riverside to update their Comprehensive Plan and Zoning Law. They have already adopted their Comprehensive Plan, and their Zoning Law is currently under review by their Board of Trustees. From their comprehensive planning process they have highlighted the need to revitalize their village square which is their primary downtown area.
- 2. Local Development District/NYS DOS meeting brief** – Victoria Ehlen gave a brief background of the Appalachian Regional Commission (ARC) to the new Board members. She also spoke about how the ARC Program is working to shorten the reviewing process so that communities aren't waiting so long to see if their projects will be funded. She noted that NYS has changed their review structure so there are going to be multiple reviewers, but our local input and grading still matters. People who are on the Regional Human Services Committee and the Economic Development Policy Committee review and rank and rate the projects that have been submitted. Any Board members are welcome to sign up to be on those committees. All of the LDD's indicated that there was a strong desire toward a web-based application system, as opposed to the current system. The Economic Development Policy and Strategy Committee will meet on September 11th to review the applications. The Board will review the applications and hopefully approve them for submission to NYS on September 19th at the Board meeting. NYS has informed us that ARC has said there will be no funding for trail construction. They would like us to focus on water and sewer infrastructure. The federal co-chair would like us to focus on entrepreneurship, opioids and local government capacity building.
- 3. ARC/DDAA Conference – March 17-20** – Chelsea told the Board that she and Victoria will be going the Conference and there is room for one more person from the Board to go. Let Chelsea know if you're interested in going. It's a great conference to see what ARC is all about. Last year we had about nine ARC projects.

OTHER BUSINESS

1. Chelsea said that she would like ideas from Board members about how to honor Ted Bennett, a long standing and dedicated Board member.
- 2. Next Board Meeting** – The next meeting will be our Annual Meeting on February 21, 2019.

ADJOURN – the meeting adjourned at 9:35 AM.

Respectfully submitted,
Yvonne Terwilliger
Executive Assistant