

SUGGESTED APPLICATION FOR BUILDING PERMIT

Date _____

Permit No. _____

APPLICATION IS HEREBY MADE to the Building Department for the issuance of a Building Permit and Zoning Permit pursuant to the N.Y.S. Uniform Fire Prevention & Building Code for the construction of buildings, additions or alterations, or for removal or demolition, as herein described. The applicant or owner agrees to comply with all applicable laws, ordinances, regulations and all conditions expressed on this application which are part of these requirements, and also will allow all inspectors to enter the premises for the required inspection.

NOTE -- READ INSTRUCTIONS BEFORE COMPLETING THIS APPLICATION.

THIS FORM WILL BE ON FILE IN THE BUILDING DEPARTMENT FOR ONE YEAR.

Address of Site	
City	State Zip
Applicant's Name	
Address	
City	State Zip
Phone (Work)	Phone (Home)
Property Owner's Name	
Address	
City	State Zip
Phone (Work)	Phone (Home)
Estimated Cost	Floor Area
Will construction activity (total project area including clearing, grading, excavating, access roads, etc.) disturb greater than one (1) acre? Yes _____ No _____ <i>(If yes, NYSDEC stormwater discharge permit coverage is required and SWPPP/NOI must be registered with this agency prior to permit issuance and any ground disturbance. If unknown, additional information is required.)</i>	
FEE \$	
Signature of Owner, Applicant or Agent	

INSURANCE INFORMATION REQUIRED	
Owner Occupied Residence must file form _____ BP-1	
If General Contractor is used:	
Name of Contractor	
Address	
City	State Zip
General Contractors must prove compliance with Section 57 of the Worker's Compensation Law by producing one of the following: _____ C-105.2 _____ U-26.3 _____ S1-12 _____ C-105.21	
General Contractor's General Liability	
Carrier	Policy #
NOTE: IF OWNER IS NOT THE APPLICANT, THE APPLICANT SWEARS THAT THE PROPOSED WORK IS AUTHORIZED BY THE OWNER AND THAT THE APPLICANT IS AUTHORIZED TO MAKE SUCH APPLICATION.	
YOU MUST CALL FOR INSPECTIONS.	
SEE BUILDING PERMIT CARD FOR INSPECTIONS NEEDED	

FOR OFFICIAL USE ONLY

The application of _____ Dated _____ is hereby approved (disapproved) and permission granted (refused) for the construction, reconstruction, or alteration of a building and/or accessory structure as set forth on this application.

Reason for approval (refusal) of permit: _____

Proposed use: _____

Dated _____

 (Signature)