



October 16, 2014 Minutes

CALL TO ORDER– Chair Dennis Fagan called the meeting to order at 4:30 PM in the STC Conference room.

ATTENDANCE

Chemung County –Donna Draxler; Randy Olthof; Thomas Tranter

Schuyler County – Dennis Fagan; Timothy O’Hearn; Kristin VanHorn

Steuben County –Amy Dlugos; James Johnson

STC Staff – Marcia Weber; Susan Cratsley; Chelsea Robertson; Kemberli Sargent

APPROVAL OF MINUTES – It was noted that Kimberlee Balok’s last name should be changed to Middaugh. On a motion duly made (Draxler/Hartman) and carried, the minutes of the September 18, 2014 meeting were approved as amended.

COMMITTEE REPORTS

1. **Audit Committee**
 - a) **Abstract of Claims** – on a motion duly made (Tranter/O’Hearn) and carried, the abstracts totaling \$47,131.56 were approved.
2. **Budget and Personnel Committee** – the committee met prior to today’s meeting and discussed the 2015 budget. The 2015 budget will be presented for board approval at the November board meeting.

REGIONAL PROGRAM ACTIVITIES

1. **Schuyler County NYSERDA Cleaner Greener Project Update** – the NYSERDA Cleaner Greener contract was approved, and STC staff is beginning to meet with Schuyler County municipalities to update their comprehensive plans.
2. **Planning School** – Kemberli Sargent reported that the second session of planning school was a great success. STC staff is expanding the enrollment to include more municipalities. Financial and long term planning will be incorporated into the curriculum, and Department of State staff will be asked to make presentations. The county planning directors requested additional information regarding the planning school, which STC staff will provide.
3. **Municipal Contracts for Planning Assistance** – Chelsea Robertson explained that STC staff currently assists several municipalities with planning issues. Some municipalities contract on a yearly basis and some on an as-needed basis, for example,

to update comprehensive plans. STC is willing to expand the number of municipalities served; board members should notify STC if they are aware of municipalities that might need planning assistance.

4. **Regional Leadership Conference** – the next STC Regional Leadership Conference will be on April 1 and 2, 2015. The committee is discussing possible classes and presenters. Ideas for classes, presenters, or keynote speakers are welcome.
5. **Meeting of NYS Department of State and 3 NYS Local Development Districts (LDDs)** – Kyle Wilber from the NYS Department of State and staff from STE, STC and STW met to discuss the Appalachian Regional Commission application process for 2015. Among topics discussed was coordination with the Regional Economic Development Councils' goals. The DOS and LDDs will meet every four months to continue the constructive discussion.
6. **Intergovernmental Reviews**

1427 Chesapeake Bay Regulatory and Accountability Program (CBRAP)

Project Applicant: NYS Dept. of Environmental Conservation

Description: Clean Water Act 117 Chesapeake Bay Regulatory and Accountability Program Grant.

Federal Agency: USEPA Region 3

Cost: Federal: \$6,118,244 State: \$6,118,344 Total: \$12,236,688

1428 Chesapeake Bay Implementation Grant (CBIG)

Project Applicant: NYS Dept. of Environmental Conservation

Description: Clean Water Act 117 (e)(1)(A) Chesapeake Bay Implementation Grant.

Federal Agency: USEPA Region 3

Cost: Federal: \$9,697,924 State: \$9,697,924 Total: \$19,395,848

On a motion duly made (Tranter/Johnson) and carried, the board approved the intergovernmental review applications with the comment for #1428 recommending that Objective #3 (Watershed Program Development, Coordination and Planning) utilize and build on a recommendation in the Susquehanna-Chemung Action Plan (February 2012).

7. **Other** – CFA Award announcements will be made the 2nd or 3rd week of November.

OTHER BUSINESS

1. **2015 Calendar** (handed out at the meeting) - it was noted that there are several dates for 2015 that will not follow the regular board meeting schedule (the third Thursday): the January meeting will be on the fourth Thursday; the May meeting will be on the second Thursday, and the September meeting will be on the fourth Thursday.
2. **Next Board Meeting** - the next board meeting will be on November 20, 2014.

ADJOURNMENT – the meeting adjourned at 4:50 pm.

Respectfully submitted,
Susan Cratsley