



**February 16, 2017  
Meeting Minutes**

**CALL TO ORDER**– Chair Donna Draxler called the meeting to order at 9:00 AM in the STC conference room.

**ATTENDANCE**

**Chemung County** – Ted Bennett; Donna Draxler; Randy Olthof; Thomas Sweet; Thomas Tranter

**Schuyler County** – Tim O’Hearn

**Steuben County** – Amy Dlugos; Joe Hauryski; James Johnson; Robert Nichols; Scott VanEtten; Jack Wheeler

**STC Staff** – Marcia Weber; Susan Cratsley, Victoria Ehlen; Brittany McKerlie; Janet Thigpen

**PRESENTATION** – On behalf of the board and staff, Marcia Weber presented Donna Draxler with an award thanking her for her leadership for the past two years as chair of the board.

**APPROVAL OF THE MINUTES** – On a motion duly made (Johnson/Olthof) and carried, the minutes of the January 19, 2017 meeting were approved.

**COMMITTEE REPORT**

1. **Nominating Committee** – Committee Chair Thomas Tranter presented the board’s slate of officers for 2017:

Chair - Joseph Hauryski

Vice Chair - Dennis Fagan

Executive Secretary - Marcia Weber

Treasurer - Patrick Donnelly

On a motion duly made (Tranter/O’Hearn) and carried, the slate of officers was approved.

2. **Audit Committee**

a) **Abstract of Claims** – the audit committee reviewed abstracts totaling \$15,880.30. On a motion duly made (Tranter/Olthof) and carried, the abstracts were approved.

3. **Budget and Personnel Committee**

a) **Cost Allocation Plan Recommendation** - The committee reviewed the 2017 Cost Allocation Plan and recommends it to the board for approval. It was noted that the indirect costs have been reduced significantly. On a motion duly made (Dlugos/Olthof) and carried, the 2017 Cost Allocation Plan was approved.

**REGIONAL PROGRAM ACTIVITIES**

1. **Comprehensive Economic Development Strategy (CEDs)** (in packets) - The CEDs was updated and revised on February 14, 2017 by the Economic Development Policy and Strategy Committee (EDPSC) based on input from a variety of individuals and community organizations

including the committee members. Victoria Ehlen reported that at the EDPSC meeting, it was recommended that the document include the industry clusters from the I86 Innovation Corridor Plan. The committee also provided suggestions for changing the format of the county economic profiles.

Ted Bennett reported that the Elmira Chemung Transportation Council updated the Elmira Northern Arterial Study, selecting the final route. Also noted for the record is that one of the projects listed in the CEDS is levy protected, which had not been noted previously. The CEDS was approved by the committee, which recommended approval by the board.

On a motion duly made (Olthof/Bennett) and carried, the CEDS was approved as modified for submission to the Economic Development Administration (EDA) by March 1, 2017.

## 2. **Flood Program Update**

Janet Thigpen reported that she serves on the board of directors for the Association of State Floodplain Managers, a national professional organization, and as the Public Policy Committee Chair for the NYS Floodplain and Stormwater Managers Association. She updated the board about several policy issues and local planning efforts, including the Flood Smart Communities project on which STC and the Nature Conservancy are collaborating to benefit communities in the Cohocton River Valley. Also, STC has been awarded Empire State Development funding for Planning in Water's Way: Flood Resilient Economic Development Strategy for the I-86 Innovation Corridor. The project includes (1) compiling documentation of flood hazards, (2) conducting an economic analysis of annualized losses, (3) assessing the benefits of mitigation options and developing guidance, and (4) developing land use guidelines. An application for additional funding for this project from the Appalachian Regional Commission is being reviewed in Washington.

In addition, STC continues to provide local assistance with floodplain development, flood insurance, map revisions, support for flood warning operations, and assistance for county water quality committees.

3. **2020 Local Update of Census Addresses (LUCA)** (in packets) – Victoria Ehlen reported that LUCA is underway for the 2020 Census. Local communities are responsible for making sure that all the addresses in their communities are represented on the Census address list. There will be a mapping and table component available as well as training.
4. **STC Annual Dinner Speaker on April 27** – the speaker for the annual dinner will be Michael Oshetski, Chief Executive Officer of Micatu, a company that started in the Ceramics Corridor Innovation Center and is expanding and remaining in the region.
5. **Local Development District (LDD) of the Appalachian Regional Commission and National Association of Development Organizations (NADO) Conferences in Washington, DC on March 19-21, 2017** - the agenda for the ARC conference, which is focusing this year on workforce issues, was emailed to board members. The board will be represented at the conference by Thomas Sweet as well as staff members Marcia Weber and Victoria Ehlen.

## **OTHER BUSINESS**

1. **Other** – Tim O'Hearn noted that Schuyler County has taken control of the former middle school in Watkins Glen and will be putting out an RFP out next week to seek professional management of the site. Among other uses, the former school will be a venue for performances. Anyone interested in responding to the RFP should contact Tim.
2. **Next Board Meeting** - the next board meeting will be on March 16, 2017.

**ADJOURN** – on a motion duly made (Johnson/VanEtten) and carried, the meeting adjourned at 9:30AM.

Respectfully submitted,  
Susan Cratsley  
Executive Assistant