



**September 29, 2016  
Meeting Minutes**

**CALL TO ORDER**– Chair Donna Draxler called the meeting to order at 9:02 AM in the STC Conference room.

**ATTENDANCE**

**Chemung County** – Ted Bennett; Donna Draxler; Ernie Hartman; Thomas Sweet; Thomas Tranter

**Schuyler County** – Phil Barnes; Judy McKinney Cherry; Dennis Fagan; Tim O’Hearn

**Steuben County** – Amy Dlugos; James Johnson

**STC Staff** – Marcia Weber; Susan Cratsley, Victoria Ehlen; Brittany McKerlie

**APPROVAL OF THE MINUTES** – On a motion duly made (Johnson/Hartman) and carried, the minutes of the June 16, 2016 meeting were approved.

**COMMITTEE REPORTS**

1. **Audit Committee**

**Abstract of Claims** – the audit committee reviewed abstracts totaling \$55,988.85. On a motion duly made (Tranter/O’Hearn) and carried, the abstracts were approved.

2. **Budget and Personnel Committee**

a) **ARC Audit of STC** – The Appalachian Regional Commission conducted an audit of STC by an independent auditor, as they do periodically. It went smoothly, and there were no findings. The auditor complimented STC and accountant, Brittany McKerlie, on the accounting methods used.

b) **Meeting to Discuss FY17 STC Budget** – the Budget and Personnel Committee will meet on November 3, 2016 at 8 AM at the Central Restaurant in Painted Post to discuss the STC FY17 budget.

**REGIONAL PROGRAM ACTIVITIES**

1. **Planning School** – Planning school classes have begun. The class schedule and topics are as follows:

October 18, 2016	Participatory Budgeting "deepen democracy, build stronger communities, and make public budgets more equitable and effective"
November 15, 2016	Flood Modeling for Your Community
December 2016	To be determined

If anyone has any suggestions for sessions, please let Victoria know.

2. **ARC FY17 Application Process and FY16 Update** – STC received 6 applications for FY17 ARC funding. The Regional Human Services and Economic Development & Strategy committees will review the applications in the next few weeks and bring recommendations to the next board meeting for approval.

**FY 16 Update** - The City of Corning Economic Development Strategy, City of Corning; The Town of Dix Water Project; and Connecting Southern Tier Libraries to Southern Tier Network's Open Access Dark Fiber, Southern Tier Library Systems were 3 of the ARC FY16 projects that were approved. New York State is working with Schuyler County Public Health Department, sponsor of the Schuyler County Diabetes Self-Management Project, which was put on the wait list. There may be additional funding available for New York State to allocate for shovel ready projects in the coming months. A second round of applications may take place at a later date.

3. **New York State Energy Research and Development Authority (NYSERDA) Clean Energy Communities Program** – STC will work with several New York regional planning and development boards on this project. Through this program, the regional planning boards will assist municipalities with energy-related issues, with a goal of helping them become clean energy communities. STC is in the process of interviewing for this position, which is full time for the grant period of three years.
4. **I-86 Update** – Ted Bennett reported that he had a booth at the New York State Association of Counties (NYSAC) conference last week. New York State Lieutenant Governor Kathy Hochul thanked him for his efforts and is very supportive of the work being done on I-86. The STC board discussed the need to complete I-86 in Orange County; a new casino and other businesses are being built that would benefit from the interstate completion.

#### **OTHER BUSINESS**

1. **2017 Calendar** – the 2017 Calendar was distributed and discussed.
2. **Board Appointments for 2017** – it was noted that several board members' terms expire at the end of 2016. Marcia will be in contact with Tom Santulli regarding a replacement for Kimberlee Middaugh.
3. **Next Board Meeting** - the next board meeting will be on October 20, 2016.

**ADJOURN** – on a motion duly made (Barnes/O'Hearn) and carried, the meeting adjourned at 9:30 AM.

Respectfully submitted,  
Susan Cratsley  
Executive Assistant