



**June 16, 2016  
Meeting Minutes**

**CALL TO ORDER**– Chair Donna Draxler called the meeting to order at 9:00 AM in the STC Conference room.

**ATTENDANCE**

**Chemung County** – Ted Bennett; Donna Draxler; Ernie Hartman; Randy Olthof; Thomas Tranter  
**Schuyler County** – Phil Barnes; Kate Bartholomew; Tim O’Hearn; Kristin VanHorn  
**Steuben County** – Amy Dlugos; Joe Hauryski; James Johnson; Steve Maio; Scott VanEtten; Jack Wheeler  
**STC Staff** – Marcia Weber; Victoria Ehlen; Gabriel Holbrow; Brittany McKerlie; Chelsea Robertson

**INTRODUCTIONS** – Gabriel Holbrow, the new STC Planner, was introduced to the board.

**APPROVAL OF THE MINUTES** – On a motion duly made (Johnson/Barnes) and carried, the minutes of the May 19, 2016 meeting were approved.

**COMMITTEE REPORTS**

1. **Audit Committee and Budget and Personnel Committee**
  - a) **Review of the STC 2015 Audit** - On a motion duly made (VanEtten/Barnes) and carried, the 2015 audit was accepted as presented. Brittany McKerlie was congratulated for her work on the audit; it went smoothly, and there were no findings.
  - b) **Abstract of Claims** – the audit committee reviewed abstracts totaling \$14,236.85. On a motion duly made (Tranter/Hauryski) and carried, the abstracts were approved.

**REGIONAL PROGRAM ACTIVITIES**

1. **NYSERDA Grant Update** – Marcia said that STC is accepting this grant based on feedback that the expertise it will provide is needed.
2. **Consolidated Funding Application (CFA) Letter of Support** – STC will be submitting an application for CFA funding to develop a strategic plan for the I-86 Innovation Corridor with an emphasis on flooding and promoting resilient economic development. On a motion duly made (O’Hearn/VanEtten) and carried, STC will submit a letter of support.
3. **Regional Leadership Conference Update** - Chelsea Robertson, STC Senior Planner, reported that another successful Regional Leadership Conference took place in March. The one day format was preferred by the attendees, and attendance was up slightly. Next year’s conference will be on April 6, 2017.

4. **Flood Program Update** – Janet Thigpen reported:

Levee Training – DEC has been conducting floodplain management training in almost every county and also levee mapping training in counties with levees (in Steuben County in May and in Chemung County in July). The contents are primarily about levee mapping issues, but Janet is building onto this with discussion of the residual risk of flooding in protected areas.

Community Rating System (CRS) – Eleven STC communities participate in the Community Rating System (CRS) of the National Flood Insurance program, which enables a 5 or 10% reduction in flood insurance premiums. Janet assisted 5 CRS communities with their 5-year verification visit and also facilitates a statewide CRS Users Group. The Users Group and NYS Floodplain and Stormwater Management Association sent Janet's recommendations to the national CRS Task Force concerning changes to simplify the program for entry level participation.

Stream Processes Guide – STC produced a Stream Processes Guide 10 years ago; since the initial 30,000 copies have been distributed, a second edition is being printed.

5. **Intergovernmental Review**

**Chemung and Steuben County**

**1612 2016 – 2020 Airport Capital Improvement Plan**

Project Applicant: Elmira Corning Regional Airport

Description: This project would provide a full parallel Taxiway A to the primary Runway 6-24 and would relocate and widen Taxiway B.

Federal Agency: FAA

Cost: Federal: \$5,895,000 Applicant: 327,500 State: 327,500 Total: \$6,550,000

On a motion duly made (Tranter/O'Hearn) and carried, the intergovernmental review was approved.

6. **Other** – It was noted that Steuben and Schuyler Counties withdrew the tax exemption for alternative energy; a discussion ensued regarding the tax exemption and property assessment values.

**OTHER BUSINESS**

1. **Letter of Resignation** – STC received a letter of resignation from Kimberlee Middaugh. The board asked that STC send a letter to Kimberlee thanking her for her time and support of STC. A new representative from the City of Elmira needs to be appointed to the STC board.

2. **Next Board Meeting** - the next board meeting will be on July 21, 2016.

**ADJOURN** – on a motion duly made (Tranter/Barnes) and carried, the meeting adjourned at 9:55 AM.

Respectfully submitted,  
Susan Cratsley  
Executive Assistant